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## GUTHRIDGE PRIMARY SCHOOL No. 4853

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Dawson Street, Sale. Vic. 3850  
Phone: 5144 3633 Fax: 5143 0132

E-mail: [guthridge.ps@edumail.vic.gov.au](mailto:guthridge.ps@edumail.vic.gov.au)  
Web site: [www.guthridgeps.vic.edu.au](http://www.guthridgeps.vic.edu.au)

**Principal:** Sue Burnett

**Assistant Principal:** Emily Streitberg

### **To Parents/Carers of 2017 Foundation students** **(for Pre-Foundation details see 2<sup>nd</sup> letter attached)**

Dear Parents/Carers,

Welcome to Guthridge Primary School's Foundation Transition Program! This letter contains important information for our 2017 Foundation students. Our Pre-Foundation students will receive a different letter with slightly different dates, so please don't get confused between the two! This is the information for our **2017 Foundation students**. *We must be in receipt of your child's enrolment form for this information to apply.*

Thank you so much for choosing to send your child to our school. We are confident that you and your family will enjoy their association with Guthridge P.S.

On **Thursday 10 November and Thursday 24 November** we invite our 2017 Foundation students to school for a visit from 9:00-10:15. The children will all be together in The East Wing (the building at the end of the main building facing Guthridge Parade).

Following this visit, you will receive another letter from us advising you of your time for parent-teacher interviews which will be held on **Wednesday, 30 November**. Please bring your child along to this meeting.

This will provide an opportunity for you to speak privately about your child with the teacher who is most likely to be teaching him or her in 2017. Any confidential information which you think is necessary for us to be aware of can be brought to our attention so that we can cater for your child's particular needs. It will also be an opportunity for us to further discuss school life and activities with you.

We will allocate an interview time for you and your child but if this proves difficult could you please contact your child's teacher at the school as soon as possible to arrange an alternative time.

On **Tuesday, 6 December**, we will be holding an Orientation Day and Welcome Morning for the Pre-Foundation and Foundation children. This will take the following form:

- 9:00 Children go to their rooms for "school" activities.
- 9:05 Parents and carers meet in the hall with the Principal, Sue Burnett and Assistant Principal, Emily Streitberg to talk about how to give your child a great start to their school year. It is very important that parents and carers attend this meeting if possible. You will be able to place orders for school uniforms.
- 9:45 Morning Tea in hall for parents and carers.
- 12.00 Parents return to collect their children.

\*\*\* Would you please supply your child with a healthy snack and hat on this day\*\*\*

Usually our school offers only two or three transition sessions as we believe strongly that your child needs to finish their very important kindergarten year with minimal disruption. If you believe your child will need further visits however, please contact us at school.

Children in next year's Foundation grade will commence school on Tuesday 31 January, 2016 at 9:00 a.m. with dismissal at 3:15 p.m. However, they will not attend school for the first five Wednesdays after which they will attend five days per week. (i.e. 1, 8, 15, 22 February and 1 March – no school for Pre-Foundation or Foundation students)

## Summary

### 2016

1 <sup>st</sup> visit	Thursday 10 November 9:00-10:15
2 <sup>nd</sup> visit	Thursday 24 November 9:00-10:15
Interviews:	Wednesday 30 November – Foundation students
3 <sup>rd</sup> Visit (3 hours)	Tuesday 6 December 9:00-12:00 p.m. (all Foundation and Pre-Foundation students)

*All parents/carers are to meet with Principal, Sue Burnett and Assistant Principal, Emily Streitberg in Hall at 9:05 a.m. It is really important that this meeting is attended. This will be followed by a "Welcome to Guthridge" Morning Tea.*

### 2017

Commencement Date (all students): Tuesday, 31 January – 9:00 a.m. – 3:15 p.m.

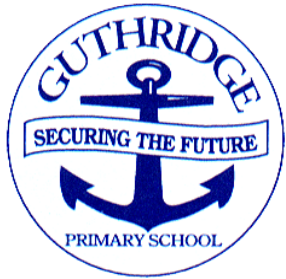
Foundation and Pre-Foundation days : February - Monday, Tuesday, Thursday & Friday. 9:00-3:15  
**No school for first five Wednesdays** (1, 8, 15 and 22 February and 1 March).  
Rest of year - Five days per week (9:00 a.m.-3:15 p.m.)

We have also included with this letter, a uniform order so you will have plenty of time to think about what uniform your child will need for next year. Orders can be placed from now. Our very generous Parents' Club will provide your child with a school hat for free as a "Welcome to Guthridge P.S." gift.

If you have any queries please don't hesitate to ring the school for clarification.

Yours sincerely

Sue Burnett  
Principal



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**Principal:** Sue Burnett

**Assistant Principal:** Emily Streitberg

## To Parents/Carers of 2017 Pre-Foundation Students

Dear Parents/Carers,

Welcome to Guthridge Primary School's Pre-Foundation Transition Program! This letter contains important information for our 2017 students. Our other straight Foundation students will receive a different letter with slightly different dates, so please don't get confused between the two! This is the information for our 2017 Pre Foundation students. ***We must be in receipt of your child's enrolment form for this information to apply.***

Thank you so much for choosing to send your child to our school. We are confident that you and your family will enjoy their association with Guthridge P.S.

On **Thursday 24 November** we invite our 2017 Pre-Foundation students to school for a visit from 9:00-10:15. The children will go to the Pre-Foundation classroom which is the first classroom on the right down the corridor.

Following this visit, you will receive another letter from us advising you of your time for parent-teacher interviews which will be held on **Thursday, 1 December**. Please bring your child with you to this meeting.

This will provide an opportunity for you to speak privately about your child with Vicki. Any confidential information which you think is necessary for Vicki to know can be brought to her attention so that she can cater for your child's particular needs. It will also be an opportunity for Vicki to further discuss school life and activities with you.

We will allocate an interview time for you and your child but if this proves difficult could you please contact your child's teacher at the school as soon as possible to arrange an alternative time.

On **Tuesday, 6 December**, we will be holding an Orientation Day and Welcome Morning for the Foundation and Pre-Foundation children. This will take the following form:

- 9:00 Children go to their rooms for "school" activities.
- 9:05 Parents and carers meet in the hall with the Principal, Sue Burnett and Assistant Principal, Emily Streitberg to talk about how to give your child a great start to their school year. It is very important that parents and carers attend this meeting if possible. You will be able to place orders for school uniforms.
- 9:45 Morning Tea in hall for parents and carers.
- 12.00 Parents return to collect their children.

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Children in next year's Pre-Foundation and Foundation grades will commence school on Tuesday 31 January, 2017 at 9:00 a.m. with dismissal at 3:15 p.m. However, they will not attend school for the first five Wednesdays after which they will attend five days per week. (i.e. 1, 8, 15, 22 February and 1 March – no school for Pre-Foundation and Foundation students)

## Summary

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Interviews:	Thursday, 1 December – Pre-Foundation students
2 <sup>nd</sup> Visit (3 hours)	Tuesday 6 December 9:00-12:00 p.m. (all Foundation and Pre-Foundation)

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Yours sincerely

Sue Burnett  
Principal